

THE POSITION

We are looking for a **Project Engineer** to embark on a rewarding journey with us at Mpac, where your passion for quality and teamwork will thrive.

POSITION:
Project Engineer

TEAM MISSION

Our mission is to create automation ecosystems that enhance the manufacturing world to adapt and grow, effectively and efficiently.

DEPARTMENT:
Service

We pride ourselves on our exceptional service, and our **INTEGRITY & DRIVE** make us stand out from the crowd. Our **COLLABORATIVE** approach fosters an environment of growth & **INNOVATION**, built upon a solid foundation of industry-leading standards, alongside a diverse team & **EXPERTISE**.

TYPE:
Full time/Perm

As a Project Engineer you will;

LOCATION:
Mpac Lambert,
Station Estate,
Station Road,
Tadcaster, LS24 9

- Be responsible for ensuring the successful delivery of multiple service projects in accordance with agreed schedules and within budget.
- You will work within our Service team however, this role will gain exposure to working closely with the site management, sales, technical, applications, projects, purchasing and the wider operations team.

CORE FUNCTIONS & OBLIGATIONS

- Be the trusted partner of the customer.
- Ensure project estimates, budgets, schedules and staffing are consistent with project plans.
- Be the responsible owner for ensuring all parts are manufactured, procured & achieve "On Time in Full"
- Ensure component parts meet Mpac standards, and most cost effective and efficient methods are used.
- Communicate the required deliverables from external and internal customers and suppliers.
- Monitor project budgets and payment schedules.
- Create, monitor and review all documents associated with project management in line with planning SOP's.
- Arrange and coordinate all project review meetings.
- Identify and mitigate project risks.
- Identify and highlight critical contractual obligations.
- Be true to Mpac values and business objectives.

CORE DELIVERABLES / OUTPUTS

- Be a single point of contact throughout a project ensuring customer satisfaction throughout.
- Have a sound understanding of contractual requirements at handover and communicate these to the wider business.
- Plan the programme, define high level milestones, monitor overall progress, resolving issues and initiating corrective action where necessary; ensure project deliverables are to time, quality and budget, manage communications.
- Review payment schedules and advise Accounts team when payments should be requested at appropriate stages throughout the design, build and acceptance phases of the project.
- Produce project status documents on a weekly basis, update documents as appropriate and take relevant action to ensure timescales and deadlines are adhered to. Work with other internal teams to clearly identify high risk elements of the project to facilitate the successful delivery of the project.
- Liaise with customer and internal teams regarding changes to the original specification. Be commercially aware of implications and co-ordinate and regulate the interface and flow of work. Ensure all project ECN's are captured using the system tools provided, working with the Internal Sales and Applications departments. Communicate with the end customer on costs and lead time impact, obtain approval and initiate.
- Ensure all necessary documentation is accurately produced and is delivered in line with project schedules.
- Manage the manufacture of components through the factory and with sub-contract suppliers to ensure final delivery dates are met. Achievement of parts due dates will ensure "delivery on time" targets are met.
- Liaise with Warehouse on a daily basis regarding transportation requirements to ensure best use of available resources and most efficient delivery routes.
- Liaise with Operations regularly on progress, referring to assembly requirements as required to ensure smooth transition of work throughout the factory and achievement of lead times.

WHAT ARE WE LOOKING FOR

- Experience of managing multiple production projects simultaneously.
- Experience in evaluating technical requirements and providing viable solutions.
- Commercially aware of the effective use of resources, scope change and implications of choice.
- Ability to communicate effectively at all levels adjusting approach or communication channel to suit the circumstances.
- Ability to manage multiple shifting priorities, demands and timelines simultaneously.
- HNC, HND or Degree in a relevant engineering discipline.
- Proficient in the use of MS office suite including MS Project.
- Strong organisational and time management skills.
- Excellent communication skills; both verbal and written.

DESIRABLES BUT NOT NESSECITIES

- Knowledge of British and international standards relative to the design and installation of industrial automation systems.
- Awareness of quality and safety management processes.
- Experience of LEAN manufacturing techniques.
- ERP/MRP planning software would be an advantage.
- Ability to understand technical engineering drawings using geometric tolerances.

WHY MPAC? [benefits]

- 25 days holiday per year plus bank holidays
- Company sick pay
- £50 per year towards Dental
- £50 per year towards Optical
- Perkbox – discounts & wellness resources and celebration hub
- Employee Assistant Programme
- 4% company pension contribution
- Pension Salary Sacrifice option
- Company social events

If the above sounds like you and you would like further information or details of the full job description please contact HR. If you wish to apply please forward a copy of your CV together with a covering letter to Lambert.Careers@mpac-group.com.